

Employee Name			
Job Title	Fire & Safety Engineer – Safety		
Line Manager	Services Team Lead		
Supervising	N/A		
Document Number	JD308	Revision Date	
Based	Aberdeen Workshop / Onsite / Offshore		

Job Purpose Summary

The Fire & Safety Engineer will be responsible for undertaking work activities on fire & safety equipment and specialist systems. They will be expected to carry out work in accordance with work schedules and targets in a manner consistent with Nucore working practices.

Key Responsibilities/Accountabilities

This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.

- Installation, testing, inspection, servicing, and maintenance of fixed and portable fire safety systems and equipment including deluge, gaseous, water mist, sprinkler systems, risers, hydrants, foam systems, galley and other associated equipment.
- Servicing of respiratory protection equipment including breathing apparatus, escape sets, airline equipment and smoke hoods.
- Servicing of portable gas detection equipment.
- Servicing of safety equipment (life rafts, lifejackets, fire equipment etc.).
- Assisting in the collation of survey data to support engineering projects.
- Liaising with customer to advise completion of work, content of any remedial issues and agreed course of action.
- Produce detailed and comprehensive reports at job completion.
- Carrying out additional works and remedial repairs where required to ensure the satisfaction of the client.
- Able to work on own initiative and as part of a team.
- Ensuring that tools and equipment used are complete and adequate to conduct the work and in good order, with particular attention to HSEQ implications.
- Actively participate in the Nucore Competence and Performance Management Systems.

Cylinder Filler Activities (as per UKAS):

- Carry out filling of cylinders with compressed or liquefied gas and the completion of supporting documentation.
- Check valve torque setting is in accordance with the required torques identified by the manufacturer or British Standard.

- Ensure that the correct gas or liquefied gas is used to fill cylinder in accordance with the manufacturers stated pressure or lower if requested by customer.
- Carry out leak checks on cylinders once filled and complete necessary paperwork.
- Packaging of cylinders in accordance with manufacturers and client's requirements for onward transportation.

HSEQ Responsibilities

- Comply with Nucore Group's HSEQ policies and procedures and ensure working practices are safe, always protecting the environment and Company reputation.
- Intervene, where possible, to prevent unsafe acts or conditions including stopping work where necessary. Restarting when it is safe to do so.
- Report any accidents, incidents or near misses and unsafe conditions, behaviours or acts to line management, or by using the Nucore Group observation card system.
- Ensure all personnel under your direct charge are suitably trained and competent to carry out the prescribed tasks and have read and understood RAMS issued to them, prior to starting work.
- Adhere to the controls described in risk assessments, RAMS and COSHH assessments, and highlight any shortcomings in the existing controls to line management.
- Visually inspect and check tools, equipment and plant which has been issued to you before use and report any deficiencies to line management.
- Correctly use PPE which you have been issued and inform line management when it is worn or damaged.
- Complete mandatory training as identified on the Nucore Group training matrix.
- On request, actively participate in audits and inspections.
- Actively contribute and work towards HSEQ goals, objectives, targets and initiatives
- Comply with client site safety requirements
- Ensure all waste handled is disposed of in a suitable manner.

Experience/Education/Training			
Requirement	Essential	Desirable	How Assessed
<u>Education, Training, Qualifications:</u>			
SVQ/NVQ III or Apprenticeship in relevant discipline (or equivalent experience)	✓		DC
BAFE Certification to the requirements of BS5306 and BS5308 or equivalent	✓		DC
Hold a full UK driving Licence	✓		DC
ISO 17020 Awareness		✓	DC
Cylinder Valve Training		✓	DC
<u>Experience:</u>			

Demonstrable experience working within a similar, client facing role within Fire Safety or similar industry (minimum 2 years)	✓		CV/Int
Experience in Oil, Gas and Marine industry on and offshore		✓	CV/Int
Skills and Knowledge:			
Sound communication skills (written and oral) with ability to communicate technical requirements of role with all levels of the business	✓		CV/Int/PR
Demonstrable attention to detail and accuracy skills whilst working under pressure	✓		CV/Int/PR
Ability to prioritise own work and demonstrate a pro-active and flexible approach to meet the needs of the business	✓		CV/Int/PR
Computer literate in Microsoft office packages	✓		CV/Int/PR
Knowledge and understanding of writing quality reports	✓		CV/Int/PR

KEY:

CV = Application Form/CV
JB = Job Records
Int = Interview

Med = Medical Questionnaire
DC = Documentary Evidence (E.g., Certificates)
PR = Performance Review

Additional Requirements

The role will involve trips offshore, so a requirement to complete offshore survival and medical will be required if certificates are not held.

The Person

You will be a highly motivated individual and have excellent interpersonal skills, this will enable you to build successful relationships with clients and internal stakeholders. Working within a small team it is important that they can have a flexible hands-on approach. Good communication and organisational skills will be the key to success in this role as they will be juggling with many aspects whilst being reactive to the daily operational challenges and demands in a reactive service environment.

Signed by Employee		Signed by Line Manager	
Date		Date	